

MINUTES
BOARD OF DIRECTORS MEETING
SOCIETY OF TOXICOLOGY & CHEMISTRY - HUDSON/DELAWARE CHAPTER
June 18, 2014 Conference Call

ATTENDANCE

Kris Hallinger, Carolyn Bentivegna, Keith Cooper, Don Nazario, KariAnne Czajkowski, and Gina Ferreira

BOARD OF DIRECTORS DISCUSSION

New and Continuing Executive Board Positions

President - Kris Hallinger

Past President – Carolyn Bentivegna

Secretary – Gina Ferreira

Treasurer/Communications – Don Nazario

By vote of the board members, KariAnne Czajkowski was elected as the new Vice President. Nellie Tsipoura had expressed interest in the Communications position.

Two board member positions (Mindy and James) are up for re-election this year as well as the student position. Mindy would like to run for the board again. Some names for potential board nominees are Regina of Matrix and Brain Yates of Amy Green Consultants. The following students have expressed interest in being the student representative: Lauren Clark, Dan, and Kerry.

ACTION ITEM: Kris will contact Nellie to see if she will be volunteering for the Communications position.

ACTION ITEM: Kris will contact Dibs to see if he is interested in remaining on the board.

ACTION ITEM: Board members should solicit names of people interested in running for the open board positions. There is a particular interest in having a laboratory representative be nominated.

ACTION ITEM: Term limits for the current board members need to be revised on the website.

MONTHLY CONFERENCE CALLS

A dedicated monthly conference call was established for board discussions. The call is on the 3rd Thursday of every month at 1PM. As needed (especially for meeting planning), the calls will occur more frequently.

ACTION ITEM: Kris will send out invitations including the call-in information.

DISCUSSION OF FALL 2014 WORKSHOP

Date – early to mid-October 2014

Location – Suggestions include: Sherman Hoffman Audubon Sanctuary, Bernardsville, NJ or Pralls Mill

Theme – Suggestions include: updates on ongoing projects within NY/NJ/PA – Passaic River, Onondaga Lake, and Barnegat Bay

Suggested speakers include: Angela Carpenter of USEPA, Scott Douglas, and Ann Hayton of NJDEP

ACTION ITEM: Need to have board members volunteer to be meeting chairs.

ACTION ITEM: Don will contact Pralls Mill about October availability.

ACTION ITEM: A Save the Date notice needs to go out to members no later than August 2014 to give ample notification time for the workshop.

OTHER DISCUSSION TOPICS

Corporate Sponsors - The board discussed methods to contact and expand our list of corporate sponsors. There was a suggestion to have several board members call up known corporate sponsor contacts to make the job manageable. There was also a discussion to make the sponsor donation cover 2 events (spring meeting and fall workshop) for maximum marketing potential of the corporation.

Student Registration Fees – The board discussed that student should receive lower registration fees for both the workshop and the spring meeting.

Participation with Other Environmental Groups – Keith stated that he would like more involvement/outreach to the NJ Sea Grant program. Don suggested that we have them participate as a co-partner for the 2015 Spring Meeting.

Face-to-Face Board Meeting/Evening Social - The board discussed having a combined board meeting and evening social sometime this summer before the Fall Workshop.

ACTION ITEM: Any suggestions for locations, dates, or topics for this combined event should be sent to Kris.